
Documentation Announcement Policy

Policy on when to add 'Release Notes' links on 'Latest Support News' page.

Release Notes which are added to the '[Latest Ribbon Product Releases](#)' page are published online on the [Documentation Portal](#).

Links to PDFs are provided on the same portal. Physical PDF files are stored in the [SFDC](#).

Release Notes which are not added to the 'Latest Support News' are added to the [Employees Only](#) space.

Physical PDF files are provided directly to release engineers for inclusion with the software bundle.

Latest Support News page is updated when:

1. General Availability (GA) Release.
2. Sustaining/Maintenance Release for general audience.
3. Patch Release with feature(s) added or changed for general audience.

Latest Support News page is NOT updated when:

1. Patch Release only includes software fixes. No change to existing documentation.
2. Patch Release with features(s) added or changed for specific customer (not GA)
3. Sustaining/Maintenance Release meant for specific customer(s) (not GA)

Non-GA Releases consist of:

1. 'S' releases: Special release which may or may not contain feature changes. This is typically provided to a small set of customers.
2. 'F' releases: Patch release only includes fixes and for specific customer(s)
3. 'A' releases: One-off engineering drop or beta release
4. 'Rxxx Pxxx' releases: Same use as 'F' releases except for legacy Wireline products only

Notice Removal:

Notices are relocated from the 'Latest Support News' section of the wiki page to the 'Additional Announcements' section when:

1. A newer Maintenance Release of the product is released. (e.g. - A notice about 8.0.1 would be removed when 8.0.2 is added)
2. The announcement is over one year old.